

**BYLAWS OF THE ADMINISTRATIVE LAW SECTION OF THE NEW JERSEY STATE
BAR ASSOCIATION - Posted :**

BYLAWS OF THE ADMINISTRATIVE LAW SECTION
OF THE
NEW JERSEY STATE BAR ASSOCIATION

Article I

Name and Purpose

Section 1. This Section of the New Jersey State Bar Association shall be known as the Administrative Law Section.

Section 2. The purposes of this Section shall be:

(a) To stimulate interest of members of the New Jersey Bar and inform them of Federal and New Jersey statutes, administrative rules and regulations concerning administrative practice and procedure.

(b) To study proposed changes in the laws and the procedures of the Federal and State administrative agencies and to report to the Association its recommendations of what action, if any, the Association should take on them.

(c) The purpose of this Section shall be to promote the objects of the New Jersey State Bar Association and unite more closely the members of this Association, by consideration of administrative law, to make recommendations to the New Jersey State Bar Association concerning pending Federal and New Jersey legislation; holding of forums and Institutes for discussion of problems and questions relating to this subject; and recommendation of improvement of the law and procedures relating thereto.

Article II

Membership

Section 1. Membership in this Section shall consist of all members of the New Jersey State Bar Association who shall signify their desire in writing to become members of this Section and shall pay Section dues in the amount of \$10.00. Section dues are payable to the NJSBA on July 1 of each year in advance, covering the yearly period from July 1 to June 30 of the following year.

Article III

Officers

Section 1. The Officers of this Section shall be a Chairman, one Vice-Chairman and a Secretary.

Section 2. Each officer shall be elected in a manner hereinafter set forth. All officers shall hold office for a term beginning at the close of the Annual Meeting at which elected, and continue thereafter for a period of two (2) years, or until their respective successors have been elected.

Section 3. No Chairman of this Section may succeed himself for a period of at least three years from the expiration of his term.

Article IV

Nomination and Election of Officers and Members of the Board of Directors

Section 1. Nominations of officers and members of the Board of Directors shall be made at each annual meeting of this Section, such nominations to be presented by a Nominating Committee of three members of the Section appointed by the Chairman. Written notice of such nominations shall be given to each of the members of this Section at least 15 days prior to the commencement of the annual meeting of the Section. Additional nominations may be made by petition of at least 3 members of the Section, submitted to the Secretary not later than 10 days prior to the commencement of the Annual Meeting of the Association at which the election is scheduled to be held. If any additional nominations are so made, all nominations shall be announced to the members of the Section by appropriate mailing, no later than 5 days prior to the commencement of the Annual meeting of the Association at which the election is scheduled to be held.

Article V

Duties of Officers

Section 1. The Chairman shall preside at all meetings of the Section and Board of Directors. He shall formulate and present at each annual meeting of the New Jersey State Bar Association a written report of the work of the Section for the past year. He shall further perform such other duties and acts as usually pertain to such office.

Section 2. The Vice-Chairman shall, in the absence of the Chairman, perform the duties of the Chairman, or, in the event of the death, resignation or disability of the Chairman, shall succeed to his office. In addition, the Vice-Chairman shall perform such duties as the Chairman shall delegate to him.

Section 3. The Secretary shall be custodian of all books, papers, documents and other records which are property of this Section, shall keep a true record of all proceedings of this Section and its Board of Directors, and shall be responsible for the giving of all notices required by these Bylaws. The Secretary shall also serve as the legislative coordinator for the Section.

Article VI

Vacancies

Section 1. In the event of a vacancy in any office the vacancy may be filled by the Chairman until the next annual meeting.

Article VII

Board of Directors

Section 1. The Section shall be governed by a Board of Directors, who shall have full power to direct the activities and affairs of the Section, subject only to the direction of the Officers and Board of Trustees of the New Jersey State Bar Association.

Section 2. The Board of Directors shall consist of five (5) members of the Section, as hereinafter provided. The initial Board of Directors shall be appointed by the Officers of the Section and shall serve until the Annual Meeting of the New Jersey State Bar Association in May 1982. Thereafter, the Directors elected at the first annual meeting of the Section. All Directors (expecting ex officio Directors) shall hold office for a term beginning at the close of the Annual Meeting at which elected and thereafter for a period of one (1) year or until their respective successors have been elected.

Section 3. Each of the Officers shall serve as an ex officio member of the Board of Directors. In addition, the Chief Judge of the Office of the Office of Administrative Law shall serve as ex officio Director of the Section.

Section 4. The Board of Directors may at any time by Resolution, remove any Officer during his term, and appoint a successor for the unexpired term of said office; provided, however, that a vote of two-thirds of the whole Board of Directors shall be required for the removal of any Officer.

Article VIII

Meetings

Section 1. Regular meetings of this Section shall be held at the same time and place as the Annual Meeting of the New Jersey State Bar Association and special meetings may be held at such other times and places as the Chairman may deem desirable or, at any time, upon the request of any 5 members of the Section submitted to the Secretary. There shall be at least 7 days written notice of such special meetings, which shall contain a short statement as to the purpose of the meeting.

Section 2. Special meetings of the membership of the Section may be called by the Chairman upon the approval of a majority of the Board of Directors, at such time and place as the Board of Directors may determine.

Section 3. Ten members of the Section, present at any regular or special meeting, shall constitute a quorum for the transaction of business. A majority vote of the members present shall bind the Section membership.

Section 4. Meetings of the Directors shall be held upon 10 days written notice, at the call of the Chairman of the Section, at such times and places as may be determined by the Chairman.

Section 5. Action by the Directors shall be by majority vote of its members present. A quorum shall consist of 5 directors, including ex officio Directors.

Article IX

Amendments

Section 1. The Bylaws may be amended at any meeting of this Section by a majority vote of the members of the Section present, but such amendments shall not take effect until they have been approved by the Board of Trustees of the New Jersey State Bar Association.

Section 2. Notice of any proposed amendments shall be given to the members of this Section at least 10

days prior to the meeting of the Section at which such amendments will be voted upon.

Article X

Authority

The Section shall be organized and conducted in all respects subject to the Constitution and Bylaws of the New Jersey State Bar Association.